

MAIANE DOURADO

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CAREER SUMMARY

Architectural professional and draftsman with extensive experience in residential and commercial projects, including full project lifecycles, 3D visualisation, FFE coordination, and compliance with Australian standards. Highly organised with strong attention to detail, excellent interpersonal and communication skills, and proven ability to collaborate with clients and cross-functional teams to deliver projects on time and within budget. Proficient in AutoCAD, Lumion and SketchUp, currently expanding expertise in Revit and 3ds Max/V-Ray.

PROFESSIONAL HIGHLIGHTS

- Hands-on experience in **full residential renovations** and commercial fit-outs, including **3D renderings**, FFE logistics, and on-site construction coordination at Amanda Jarvis Design Studio, Gold Coast.
- Proven track record in large-scale restoration projects, particularly the 7,396 sqm heritage luxury Hotel Fasano, **supporting design adaptation, technical and project management**.
- Contributed to an **urban development project** by designing a public square for a planned beach village.
- Developed **3D models** in SketchUp and **technical drawings** in Layout for multi-faceted projects at HD Event Design.
- Knowledge of **Australian Building Codes**, standards, and practical design application, including experience facilitating student learning at Australian Pacific College.

PROFESSIONAL EXPERIENCE

Professional Organiser & Interior Stylist

2024 - Present

Professional Organiser Co.

Sunshine Coast, QLD

Drove the company's mission of delivering custom-tailored solutions with a design element, helping clients create spaces they love to live in, including home organisation, sale preparation, Airbnb setup, and moving assistance.

Interior Design Assistant

2023 - 2024

Amanda Jarvis Design Studio

Gold Coast, QLD

Supported Amanda Jarvis on the Hollywell project, a 180 sqm residential property fully renovated from concept to completion (see more details in the portfolio of selected work, pages 4–5), and the commercial fit-out of the Social Espresso café in Burleigh Heads.

- **End-to-End Residential Design:** Participated in the full lifecycle of a residential project, developing mood boards, attending client meetings, and selecting materials and samples.
- **3D Rendering:** Prepared detailed 3D renderings, including photorealistic views of interiors, furniture layouts, lighting, and finishes. Presented multiple design options to help clients visualise the final result.
- **FFE Coordination:** Managed the FFE (Furniture, Fixtures & Equipment) spreadsheet, tracking all items with details, sources, and costs, and coordinated with suppliers, builders, and the design team for accurate delivery and installation.
- **Additional Project:** Worked on an additional project, the commercial fit-out of the Social Espresso Café in Burleigh Heads, including on-site project supervision. Details of the project can be found [here](#).

Learning Facilitator – Interior Design

2023 - 2024

Australian Pacific College

Brisbane, QLD

Assisted students in understanding course material, clarifying concepts, and reinforcing lessons delivered by the course instructor. Provided additional guidance, monitored progress, and helped students apply their learning across subjects such as Design Fundamentals, Drawing Techniques, 3D Digital Modelling, and more.

- **Australian Building Codes and Standards:** Conveyed knowledge of the National Construction Code (NCC), state and local planning regulations, planning approvals, building permits and inspections, and AS/NZS Standards to students.

Co-Founder & Technical Drafting Lead

2017 - 2023

HD Event Design

Bahia,

Brazil - Brisbane (Remote)

Co-founded an event architecture and logistics planning firm, leading the development of detailed technical drawings outlining site layouts, stage designs, circulation plans, and placement of amenities for large-scale events, fairs, and shows, including [Lençóis Festival](#).

- **3D Modelling and Rendering:** Produced 3D models in SketchUp and detailed technical drawings in Layout to support fast planning-to-execution workflows. Utilised Lumion to create realistic visualisations when high-fidelity images were required.
- **Permits and Regulatory Compliance:** Worked closely with municipal authorities, fire department, sanitation services, and traffic control departments to obtain necessary permits and ensure full compliance with local building codes, accessibility laws, and safety protocols.
- **Stakeholder Presentations:** Prepared visual presentations and technical documentation for client approvals.
- ***International Relocation and Remote Project Continuation:** Continued working remotely after relocating to Australia, contributing to projects on a casual basis.

Assistant Architect

2014 - 2017

Prima Group | Leading real estate company recognised for high-end residential and landmark projects

Bahia, Brazil

Supported design adaptation and technical/project management of the 1930s Art Deco building housing [Hotel Fasano](#), a luxury hotel and recognised Cultural Heritage site in Salvador, Bahia. Full video available [here](#).

- **Construction Material Estimation:** Calculated and documented the quantities of construction materials required for each part of the project, coordinating with the lead architecture team based interstate in São Paulo for review.
- **Advanced Material Documentation Tool:** Assisted in developing an advanced Excel tracking system linking multiple tables to accurately document materials across floors, facades, interiors, and decorative elements.
- **Budget and Records Management:** Maintained detailed records for review by architects, engineers, and suppliers. Monitored spending to ensure the project stayed within financial limits. Updated forecasts based on design changes or unforeseen requirements.
- **AutoCAD Reference and Validation:** Used AutoCAD drawings as reference for measurements and validation.
- **Cross-Functional Communication:** Managed communication with a network of professionals, including lead architects, engineers, contractors, and interns; consulted AutoCAD drawings for reference.

Additional Project – Urban Development:

- **Baixio, the Village Planning Project:** Participated in the urban planning of [Baixio](#), which included a hotel, residential villages, and public spaces. Designed a public square within the village, integrating local culture and landscape elements. Collaborated with multidisciplinary teams to ensure cohesive and sustainable design.

EDUCATION

Advanced Diploma in Interior Design | Australian Pacific College – Brisbane, QLD

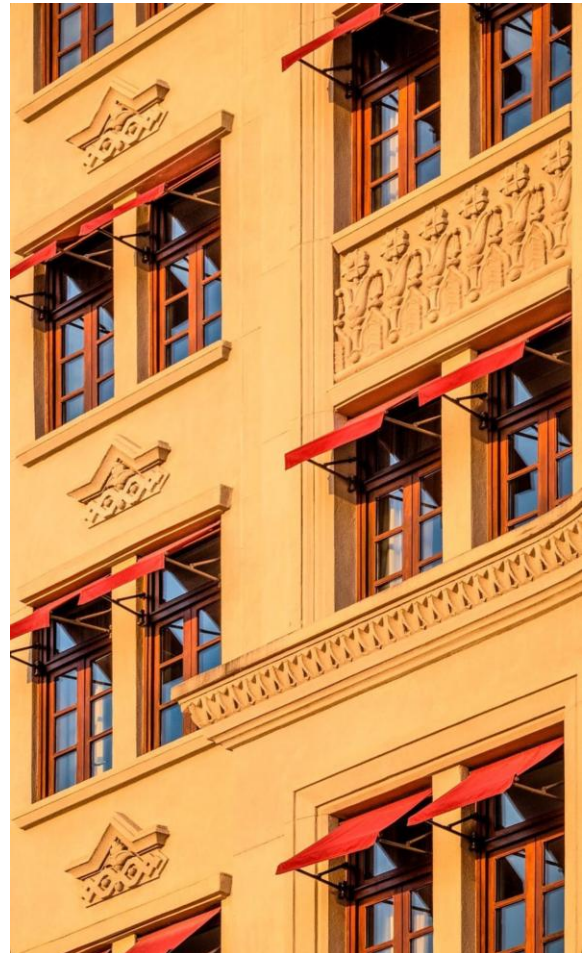
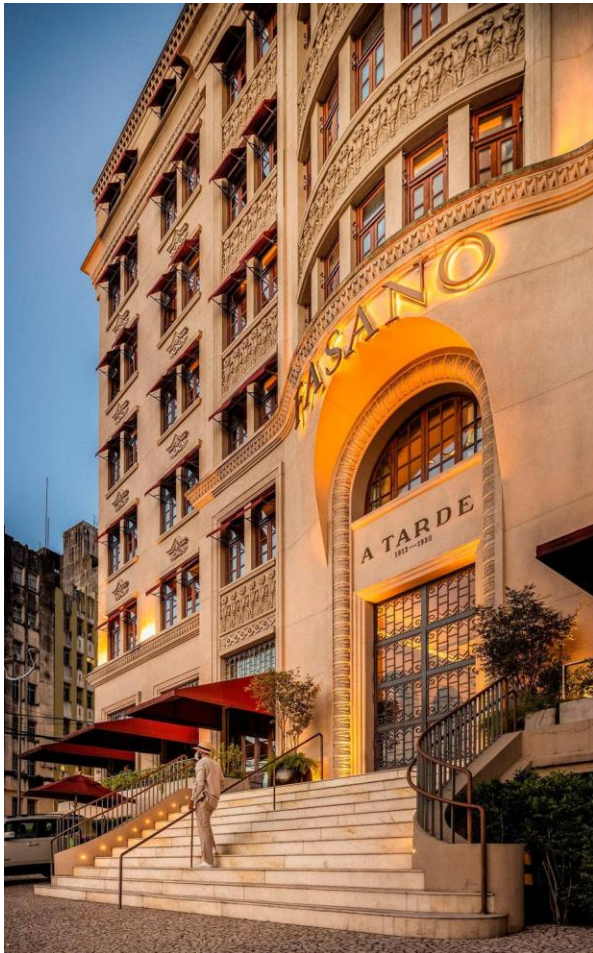
Bachelor's Degree in Architecture | Salvador University – Brazil

ADDITIONAL INFORMATION

Technical skills: Proficient in Windows and iOS operating systems, as well as applications including MS Office (Word, Excel, PowerPoint, Outlook) and Google Workspace (Docs, Sheets, and Gmail).

PORTFOLIO OF SELECTED WORK

Prima Group – Hotel Fasano



PORTFOLIO OF SELECTED WORK
Amanda Jarvis Design Studio – Hollywell Project



